

Vice President

- Support the President in all functions and stand in during their absence.
- Oversee cross-department collaboration and monitor national-level progress.
- Lead key initiatives and ensure smooth communication between zones.

Head of Strategy & Partnerships

- Identify and negotiate partnerships with schools, NGOs, corporates, and government bodies.
- Develop long-term strategies for scaling AR For Earth's impact.
- Write proposals, MOUs, and manage high-level partner relations.

Head of Regional Coordination

- Supervise and guide state and zonal coordinators.
- Monitor regional activities, provide support, and ensure regional goals align with national priorities.
- Solve inter-regional challenges and boost collaboration.

Chief of Operations

- Oversee national operations, timelines, and deliverables of all projects.
- Ensure smooth execution of events, campaigns, and programs.
- Handle internal reporting and performance tracking.

State or Zonal Coordinators (North, South, East, West, Central)

- Execute AR For Earth's programs at the zonal level.
- Build local teams and manage region-specific events.
- Serve as the main point of contact for their zone.

Logistics and Resource Manager

- Plan, procure, and distribute materials for events and campaigns.
- Oversee eco-friendly resource management.
- Coordinate shipments of merchandise and supplies nationwide.

Head of Communications

- Develop national communication strategies.
- Ensure consistent and impactful messaging across platforms.
- Supervise communications officers and coordinate press interactions.

Social Media Manager

- Create and manage daily posts, stories, and reels.
- Design engagement campaigns and measure reach.
- Respond to messages and comments to maintain an active community presence.

Graphic Design and Branding Lead

- Design all official AR For Earth India graphics including posters, reports, and banners.
- Maintain brand consistency across all communications.
- Develop creative concepts for campaigns.

Public Relations Officer

- Draft press releases and handle media queries.
- Build relationships with national and local media outlets.
- Arrange interviews and media features for key AR For Earth initiatives.

Content Writer and Blog Coordinator

- Write articles, reports, and blog posts for ARFE Times and external platforms.

- Coordinate guest contributions and editorials.
- Ensure content is accurate, engaging, and aligned with AR For Earth's mission.

Marketing Officer

- Plan marketing campaigns for events and initiatives.
- Manage paid promotions and build audience reach.
- Collaborate with design and social media teams to create promotional content.

Climate Talks Coordinator

- Organize webinars, panel discussions, and speaker sessions under The Climate Talks.
- Identify speakers, plan agendas, and promote events.
- Ensure recordings and summaries are published and shared.

TERRA MUN India Lead

- Plan national-level TERRA MUN conferences.
- Coordinate with schools and colleges to host MUN events.
- Ensure quality of committees, training, and debate standards.

Workshop and Webinar Manager

- Design and deliver workshops on sustainability, climate action, and social impact.
- Coordinate facilitators for workshops at schools and colleges.
- Gather feedback and improve content continuously.

Volunteer Engagement Officer

- Recruit, onboard, and support volunteers.
- Organize volunteer training and recognition activities.
- Track volunteer involvement and impact.

Green Schools Project Lead

- Implement AR For Earth's green school initiatives such as waste segregation and plantations.
- Collaborate with educators to integrate environmental education.
- Monitor program success and expand to new schools.

Innovation and Technology Officer

- Introduce tech solutions such as apps, trackers, or dashboards for AR For Earth projects.
- Manage website updates and provide tech support.
- Research and suggest technology tools that enhance AR For Earth's mission.

Sustainability Research Lead

- Conduct and publish research on climate change, policy, and environmental solutions.
- Guide projects with data-backed recommendations.
- Collaborate with academic institutions and think tanks.

Impact Assessment Officer

- Develop tools to measure project success using KPIs, surveys, and reports.
- Prepare quarterly and annual impact reports.
- Recommend improvements based on data and feedback.

Head of Inclusion and Diversity

- Ensure AR For Earth activities are inclusive and accessible to all.
- Design programs that engage underrepresented communities.
- Advocate for equity and inclusion in climate action.

Community Engagement Lead

- Build relationships with rural, tribal, and urban communities.
- Organize consultations and ensure community voices shape projects.
- Support local leaders in executing AR For Earth initiatives.

Campaign Creative Director

- Develop innovative national campaign concepts that inspire action.
- Oversee the creative process from concept to execution.
- Ensure campaigns align with AR For Earth's mission and values.

Photography and Videography Lead

- Document events, interviews, and campaigns through high-quality photos and videos.
- Edit and produce content for social media and reports.
- Manage AR For Earth's digital media archive.

Urban Greening Project Coordinator

- Plan and implement urban planting, rooftop gardening, and biodiversity projects.
- Secure permissions, partnerships, and volunteers.
- Monitor the health and survival of plantings.

Zero-Waste Campaign Manager

- Design and implement zero-waste campaigns and challenges.
- Organize clean-up drives and awareness programs.
- Build local partnerships for recycling and reuse.

Plastic-Free Campaign Officer

- Lead awareness drives on plastic alternatives.

- Create toolkits for schools and communities to reduce plastic use.
- Engage with corporates and businesses on plastic reduction initiatives.

Finance and Fundraising Coordinator

- Manage the team's budget, accounts, and funding proposals.
- Organize fundraising drives and apply for grants.
- Ensure transparency and compliance in financial matters.

Admin and Documentation Officer

- Maintain records of meetings, projects, and reports.
- Manage databases of members, partners, and volunteers.
- Ensure smooth functioning of internal administration systems.